

# Quality. Trust. Integrity Corporate Profile

A Boutique Corporate & Commercial Law Firm 企业与商务律师事务所





## **ABOUT US**

At ELP Law, we are more than just legal advisers - we are strategic partners dedicated to helping businesses navigate the complex landscape of corporate and commercial law. With a team of seasoned legal experts, we provide tailored solutions that empower our clients to make informed decisions and achieve their goals.

#### **VISION**

To build a digitally-driven, client-centred and future-focused law firm.

#### **MISSION**

To deliver high-quality, value-added legal services with superior client experience.





## OUR EXPERTISE

Our boutique firm specialises in a wide range of corporate and commercial legal matters. From startups to established corporations, we offer comprehensive legal support in areas including:



Corporate, Mergers & Acquisitions



Compliance & Governance



Commercial & Business Advisory



Equity
Fundraising/Private
Investment



## PDPA COMPLIANCE

#### **Why PDPA Compliance Matters**

If your business collects, stores, or processes customer information, even just names, emails, or phone numbers, you are legally required to comply with the Personal Data Protection Act 2010 (PDPA). Many organisations underestimate the risks of non-compliance, which can include:

- Fines
- Loss of customer confidence
- Business disruptions
- Legal action



#### Our team provides:

- Personal Data gap analysis of your current personal data practices
- Outsourced Data Protection Officer services
- Customised compliance plan for your business
- Drafting of privacy policies & notices
- Employee training & awareness programs
- On-going advisory and updates as laws evolve





## CORPORATE GOVERNANCE

#### **Why Corporate Governance Matters**

Good governance is more than compliance, it's a foundation for long-term success. Weak governance exposes organisations to:

- Regulatory investigations & fines
- Reputational damage
- Operational inefficiencies
- Loss of stakeholder confidence





#### **Key Policies & Documents We Deliver**

We help draft, review, and implement a full suite of governance policies, including:

- Anti-Bribery and Corruption Policy
- Anti-Money Laundering Policy
- Business Continuity Management Policy
- Client Complaints Handling Policy
- Code of Conduct
- Conflict of Interest Management Framework
- Employee Misconduct and Disciplinary Policy
- Record Keeping Policy
- Whistleblower Policy
- Risk Management Framework
- Board Charter
- Health, Safety & Environment (HSE) Policy
- Workplace Harassment & Equal Opportunity Policy
- Compliance Management Policy



## EMPLOYMENT CONTRACT

#### **Why Employment Contracts Matters**

An employment contract is more than just paperwork, it protects your business and your employees. Poorly drafted or outdated contracts can result in:

- Misunderstandings and disputes
- Non-compliance with Malaysian Employment Act 1955 & relevant laws and regulations
- Unenforceable terms
- Damaged employee relations



#### Our team provides:

- Drafting of customised employment contracts, policies and handbooks for all levels
- Review and revision of existing employment contracts, policies, and handbooks
- Advisory on employers' obligations under Malaysian law
- Confidentiality, non-solicitation and non-compete policies
- Termination activities including retrenchment, VSS, MSS
- HR policies, notices and letters





## PARTNERSHIP AGREEMENT

#### **Why Partnership Agreements Matter**

Many business partnerships start on trust and goodwill, but without a written agreement, misunderstandings can arise that jeopardise the business and relationships. Common risks include:

- Disagreements over profit sharing
- Unclear roles and responsibilities
- Disputes over decision-making authority
- Challenges when a partner leaves, retires, or passes away

#### Our team provides

- Drafting of customised business partnership agreements
- Review and revision of existing partnership agreements
- Structuring of profit-sharing, capital contributions, and partner roles





## SHAREHOLDERS' AGREEMENT

#### Why Shareholders' Agreements Matter

Even among trusted partners, disagreements can arise when there's no written agreement. Relying only on your company's constitution or the Companies Act 2016 may not cover your specific needs. Risks of not having a shareholders' agreement include:

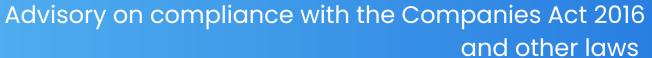
- Disputes over decision-making or management
- Deadlocks that stall business operations
- Minority shareholders being sidelined
- Lack of clarity on dividend policy or share transfers
- Unplanned exits or forced buyouts

#### Our team provides:

Drafting of customised shareholders' agreements



Review and amendment of existing shareholders' agreements





Structuring of voting rights, dividend policies, and management roles





## INVESTMENT AGREEMENT

#### Why Investment Agreements Matters

Investments bring growth opportunities, but also risks. Without a proper agreement, parties may face:

- Disputes over valuation, shareholding, or control
- Unclear investor rights and exit terms
- Lack of protection for minority investors
- Misaligned expectations on returns or involvement



#### Our team provides:



Review and revision of existing partnership agreements

Structuring of profit-sharing, capital contributions, and partner roles



# MEET OUR DREAM TEAM

Our team comprises accomplished legal professionals who are not only experts in their fields but also dedicated to upholding the highest ethical standards. Their combined expertise and passion drive our firm's commitment to excellence.



Edwin Lee Founder



Daphne Sit
Senior Corporate
Associate



Wong Shen Ming Corporate Associate



Zi Han Corporate Associate



## 李 Edwin 勇 Lee Yong Cieh 捷 Founder

Edwin is a distinguished corporate and technology lawyer and the Founder & Deputy Managing Partner of Edwin Lee & Partners (ELP Law).

Renowned for his expertise in technology, Internet, and e-commerce sectors, he is a preferred adviser for a diverse range of clients, including technology startups, multinational corporations, and international organisations. His proficiency encompasses cross-border mergers and acquisitions, venture capital financings, and regulatory matters, with a particular focus on compliance and regulatory advisory work.

Edwin's deep understanding of the evolving regulatory landscape equips his clients with up-to-date strategies for overcoming challenges and reducing risks. As a business consultant, Edwin provides crucial insights and strategic advice to various entities, aiding in their growth and operational optimisation.

He adopts a holistic approach, ensuring practical, effective solutions. Committed to integrating technology in legal practice, he emphasises the use of advanced tools for enhanced productivity and cost-efficiency. Recognised as an influential thought leader, Edwin actively contributes to the legal community through conference presentations, publications, and media interviews.

His significant achievements in the legal field have earned him several accolades, including being named a Malaysian Rising Star by Asian Legal Business in 2020 and a finalist for the Young Lawyer of the Year at the ALB Malaysia Law Awards. His approach, combining technical knowledge with a personal touch and extensive understanding of legal and business issues, establishes him as a reliable adviser in technology and corporate law.



WhatsApp me!



## 薛 Daphne 微 Sit Wei Jing 野 Senior Corporate Associate

Daphne is a corporate and commercial lawyer specialising in private equity fundraising and shareholder structures, with extensive experience in advising companies and investors on capital raising and investment transactions involving shares, shareholder arrangements, and ownership structuring.

Beyond her core focus, Daphne advises on M&A (including share and asset acquisitions and disposals), equity crowdfunding, joint ventures, shareholders' and partnership agreements, employee share schemes, franchising and licensing, commercial contracts, and general corporate advisory matters. She also honed her skills in equity capital markets during her pupillage at Messrs. Mah-Kamariyah & Philip Koh, gaining experience in IPOs, equity placements, and rights issues.

Recognised for her commitment to excellence and sharp legal insight, Daphne provides strategic guidance and dependable support tailored to her clients' business goals. Clients value her for her professionalism, clarity, attention to detail, and consistent reliability that gives them confidence at every step.

In 2015, she was awarded the prestigious Malaysian Law Scholarship by the University of London as the sole nationwide recipient, in recognition of her outstanding academic achievement. As part of her legal practice, she has also shared her expertise in startup competitions, mentoring aspiring founders on how to structure and fund their businesses.

Beyond law, Daphne is passionate about music and singing, and enjoys fashion and travel. She holds advanced piano certifications from Trinity College London — a creative discipline that continues to shape her thoughtful and balanced approach to legal practice.





## 黄 Wong 歌 Shen Ming Corporate Associate

Shen Ming is a business lawyer dedicated to supporting clients' businesses through law, helping them achieve their goals by managing legal risks effectively. She is recognised for her ability to adapt her approach to different industries, business models, and operational realities, ensuring her work is not only technically sound, but also usable, relevant, and aligned with each client's unique operations, strategies, and aspirations. She makes complex issues accessible, distilling them into clear, actionable insights that clients can confidently apply, enabling them to move forward, sign agreements, and run their businesses with clarity and confidence.

Her practice is versatile yet grounded, covering commercial agreements, employment law, and corporate compliance. She drafts, reviews, and negotiates a wide range of business agreements, including service contracts, employment contracts, letters of appointment, and non-disclosure agreements. She also advises on compliance matters, such as personal data protection, whistleblower and anti-bribery policies, workplace governance, and risk management. In addition, she assists clients with regulatory and licensing applications, including financial adviser licenses, venture capital management corporation (VCMC) registration, and other approvals.

To her, lawyering with joy means being more than a problem-solver, it means being a trusted partner, invested in her clients' success, walking alongside them, anticipating challenges, and building solutions that truly align with their goals and realities. She believes that legal solutions are not a luxury, but a business necessity.





# 林 Lim Min @ 籽 Zi Han 含 Corporate Associate

Zi Han is a corporate and commercial associate with a strong commitment to delivering thoughtful, client-focused legal support. Since completing her pupillage under the guidance of her Master, Edwin Lee, she has assisted on a variety of corporate and commercial matters, approaching each case with diligence, curiosity, and care.

She is known for her diplomatic communication style, allowing her to connect well with clients and maintain positive working relationships. With a keen eye for detail and a genuine sense of responsibility, Zi Han takes pride in drafting documents that are clear, well-structured, and designed to protect her clients' interests.

Before transitioning into corporate and commercial practice, she also gained experience in conveyancing work which laid the foundation for her client management skills and broadened her understanding of the conveyancing practice.

Her diligence and commitment to excellence are also evident throughout her academic endeavours. In recognition of her advocacy skills, she earned the Christopher Klee QC Award for Best student in Advocacy after her Bar Training Course at Cardiff University, UK (2024).

Outside of legal practice, she enjoys staying active through exercising and reading, as she believes keeping the mind and body healthy is essential in everyday life.





## INDUSTRIES THAT WE SERVE

























## OUR COMMITMENT



#### **QUALITY**

Our pursuit of excellence is evident in every facet of our work. From meticulously drafted contracts to strategic advisory services, we believe that true quality leaves no room for compromise. Our clients entrust us with their most critical matters, and we honour that trust by delivering top-tier legal solutions that stand the test of scrutiny.



#### **TRUST**

We understand that trust is the cornerstone of any enduring relationship. At ELP Law, we don't simply aim to earn your trust – we strive to nurture and uphold it. Our transparent communication, consistent reliability, and dedication to our clients' best interests create an environment where trust thrives naturally.



#### **INTEGRITY**

Upholding the highest ethical standards is non-negotiable for us. Our unwavering commitment to integrity is the compass that guides our decisions and actions. We believe in doing what's right, even when no one is watching. This fundamental principle is deeply embedded in our interactions with clients, partners, counterparties, and within our team.



## WHY CHOOSE US





TOP TIER BIG FIRM EXPERTISE





ALL HANDS WITH ALL-STAR TEAM



**BUSINESS FOCUS** 



FLEXIBLE AND COST-EFFICIENT



## OUR TRACK RECORD

12+
industries served

15+ years
of experience in the legal profession

500+
clients served

90% client retention rate



30+ completed M&A transactions

100+
completed fund-raising projects

RM 200 Mill+
Total Amount Raised Successfully By Our Clients

50+ five stars Google reviews



## OUR CLIENTS



















































































## OUR **CLIENTS**















































































# WHAT OUR CLIENTS SAY ABOUT US



SAMSUNG SDI ENERGY MALAYSIA SDN. BHD

"High-quality legal services that meet our standards"



Edwin Lee and his team provide prompt, accessible, and high-quality legal services atreasonable fees, perfectly aligning with Samsung's high standards and expectations of its selected external legal counsel.



Johnson MY WEEKEND PLAN SDN. BHD.

"Strategic, thorough, and top-notch quality"



Working with Edwin was truly exceptional. His professionalism, commitment, expertise, and dedication to ensuring the success of the assignment were remarkable. Their strategic and thorough approach resulted in top-notch quality work. Thank you once again, Edwin, for your outstanding service!



Maryam HEPMIL MALAYSIA SDN. BHD.

"Sharp, detailed, and easy to understand!"



I worked with Shen Ming on a project that needed quick reviews and she definitely delivered! Her reviews were sharp and very detailed, and you can know how much care she puts into her work. She elaborated things clearly, which made things easy for a non-legal person like me! She also follows up for any feedback, which is very much appreciated. Highly recommended!:)



Jamie Lim
ZOEY FOOD SUPPLY SDN. BHD.

"With us since day one, always dependable"



We've been engaged with Edwin Lee & Partners' team since we started our business in year 2020. All the legal related agreements are in good hand of Edwin & Daphne, and they also gave very professional legal guidance/ advice along our journey!



Derrick Javed
TRAVELOKA SDN. BHD.



"Exceptional assistance with quick turnaround"



I recently had the pleasure of working with Daphne and I am impressed by her professionalism and expertise. She provided exceptional legal assistance with a quick turnaround time, showcasing a profound understanding of the complexities involved.



Alex MISHU SDN. BHD.

"Summarises complex issues into clear advice"



What I appreciate most is Shen Ming ability to summarize complex legal matters into layman's terms, highlighting areas that require attention and providing recommendations based on her extensive experience and legal knowledge. Her dedication is truly commendable; she works tirelessly, day and night, regardless of the circumstances.



# WHAT OUR CLIENTS SAY ABOUT US



FBG BUILDER SDN. BHD.

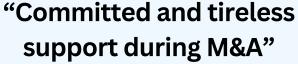
### "Experts in data protection and privacy law"



I had the pleasure of working with Edwin and Shen Ming from Edwin Lee & Partners on the development of a comprehensive Personal Data Protection Guide for our organization. They took the time to thoroughly understand our needs and provided tailored solutions that ensured our compliance with data protection regulations. I unreservedly recommend Edwin Lee & Partners for any matters related to data protection and privacy law.



BS Tan A SERIOUS SDN. BHD.





Daphne is excellent, professional, committed, and helpful. Thank you for advising and guiding us through completing the recent M&A transaction, ensuring our interests are always protected. We greatly appreciate her dedicated hard work and prompt responses to our messages and requests, even after work hours. We know she has been staying late for countless nights just to help us expediting the transaction and attend to our last minute requests.



Jo Lee GIVING STARS SDN. BHD.

#### "Custom-crafted solutions, not just templates"



I had the pleasure of working with Edwin Lee and his partnership service, and I'm truly impressed and grateful for the experience. From the start, Edwin took the time to walk me through every single detail, ensuring I fully understood each part of the process. What stood out the most was how they didn't just hand over a generic contract, they listened carefully to my needs and custom-crafted an agreement that fit exactly what I was looking for!



Jeff Fan ARC GLOBAL ARTISTS SDN. BHD.

#### "Fast, professional, and reliable"



Edwin Lee & Partners is one of the most helpful and professional legal teams that we ever met.

Fast response, reasonable rate and professional in providing legal advice to grow our company.



Eric
DIRECT ACCESS SOLUTIONS SDN. BHD.

### "Professional, responsive, and reliable"



Professional, responsive, and reliable. Edwin Lee & Partners, especially Shen Ming, provided clear legal advice and timely support throughout. Highly recommend them for anyone seeking trustworthy legal services. Thank you!



Jocelyn KOMU HOMU DESIGN & BUILD SDN. BHD.

#### "Responsive and professional throughout"



Had a great experience working with Daphne and her team on a shareholder agreement. They were highly professional, clear in their explanations, and consistently responsive. The whole process felt much easier with their support, and I had peace of mind knowing everything was handled properly. I'd definitely recommend their services!



## CONTACT INFORMATION

#### DISCOVER HOW WE CAN HELP YOU



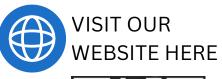


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